



# Workforce Development Training Grant Seminar

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# Agenda

- Grant History
- Who is and who *"isn't"* eligible
- What is and what *"isn't"* covered
- Goals
- Process
- Applicant Format & Scoring
- Important Points
- Help Available
- Next Steps

# Grant History

- **58g** – ITN along with the Workforce Investment Board, helped to bring 2.9 million dollars in training money to 13 members of ITN.
- **32i** – ITN with the help of the WIB has helped 6 member companies to date bring approximately \$500,000 to the area in training dollars.
- **H1B** – ITN along with the WIB and 4 other local organizations helped to bring approximately 3 million in training dollars to 14 local companies

# Who is eligible?

- Private Sector, for-profit or not for-profit business, groups of two or more businesses with common training needs or businesses with a labor organization.
- Training Providers **ARE NOT** eligible to apply. This includes 2&4 year colleges, business schools, training providers.
- All applicants must be headquartered or have 1 physical location in NYS. Only employees in NYS are eligible.

# What is eligible

- Class Room based training
- Consultant Instruction
- In-House staff Training
- Books & Manuals
- OJT
- Online Materials

# Goals

- Train incumbent workers in specific skills that result in the workers' acquisition of transferable skills or an industry-recognized certification or credential

# Process

- **Contact the WIB!!!**
- Grading system, 70 or better
- Not for relocation
- Training used for current employees ONLY
- Training providers can not be involved with the submittal process in any way shape or form!
- NY labor laws
- Document all funding in past 36 months

# Applicant Format & Scoring

- Program Description
  - Minimum Requirements
  - Local Relevance
  - Target Population
  - Program Design
    - Bonuses
      - Training in 6 months
      - No NYSDOL funding of any kind in past 3 years
  - Proposed Outcomes
  - Cost

# Important Points

- Program design – 50 points
- Travel?? Why?
- Identify need
- Reasonableness of costs
- Use of vendors – Proof of RFA from local vendors
- If not using local vendors, why?????
- Training Plan and timeline
- Assume low understanding
- Sell your need & company!!!
- Appendices A & C to NYS within 5 CALENDAR days of submittal
- Cut and paste narratives from Word doc to online application.

# Equal Opportunity Guidelines

Bidders should be aware of the requirements of Sections 15A of the Executive Law which addresses nondiscrimination in employment and utilization of Minority or Women Owned Business Enterprises (MWBE). Successful bidders will be required to include a plan for the proposed utilization of MWBE's for the purchase of goods and services through their contract. Information concerning the availability of MWBE's for particular services or goods, by major location in NYS, is available by telephone or fax. Inquires should be addressed to Division of Equal Opportunity Development.

# Help Available

- Becwib.org
- Marie Kaczmarek – 504-1480
- Trade Associations
- [www.workforcenewyork.org/businys](http://www.workforcenewyork.org/businys)

# Next Steps

- If interested in pursuing, contact:
  - Christine Plowucha, Director, Workforce Development, infoTech Niagara  
**856-8123 x230**
  - Marie Kaczmarek, Workforce Investment Board  
**504-1480**